

I. Regular Meeting Hedgesville Town Council was held in Naylor Hall on 7MAR07. Meeting called to order by Mayor Catlett at 7:30PM. Present are Mayor Catlett, Recorder Miskovsky, ~~Councilor Berger~~, Councilor Donaldson, Councilor Gano, and Councilor Poisal. Councilor Young and EDB Chair Barney are absent. Guests are Lauren Hough (The Journal), and Alicia Perez and April Smith (Shepherd University). *ABSENT COUNCILOR BERGER*

II. Minutes read from 7FEB07 regular meeting. Motion to accept minutes with corrections by Councilor Poisal and seconded by Councilor Donaldson. Minutes unanimously approved.

III. Mayor's Report— Mayor Catlett continue the review of attorney bill for 2005 from Steptoe & Johnson. Mayor received a report from WVDOH concerning missing crosswalks on Route 9, and WVDOH would like to meet with Town officials in April. Mayor sent letters to 17 landlords, and asked them to make sure that garbage pickup is arranged for their tenants.

IV. Recorder's report—Recorder Miskovsky prepared the preliminary budget based on the Finance Committee's suggestion of using last year's budget numbers. The levy rate is reduced due to the increase in assessed property values. A copy of the levy page, revenues and expenditures is distributed to each council member.

V. Finance Committee—Recorder Miskovsky—Mayor Catlett has accepted Treasurer Small's resignation. General Fund beginning balance 1FEB07 \$293,620.35. Deposits total \$8,479.34 including *\$5,283.91* ~~(\$5,83.91)~~ B&O Tax, \$947.63 Ad Valorem, \$350.00 building permits and \$616.77 bank interest. Total expenses are \$3,508.25 including \$302.89 Attorney, \$400.00 audit, \$1,381.00 BRIM, \$514.00 Street Lights, \$292.50 Contract Clerical, and \$260.40 Beautification (Colonial Nursery). Ending balance as of 28FEB07 \$298,591.44. Coal Severance Fund beginning balance 31JAN07 \$619.11. Deposit was \$235.24 and Signal expense was \$98.20. Ending balance as of 28FEB07 \$756.15. Budget Stabilization Fund beginning balance 10JUL06 \$35,000. Interest on 3 month \$15,000 CD totals \$225.22 and 6 month \$10,000 CD is \$164.55. Ending balance as of 28FEB07 \$35,389.77. Council is following through with Treasurer Small's recommendation to use QuickBooks Pro for ledger sheets, and may possibly use outside with help from a CPA or other professional per her suggestion. *Treasurer Small has been a good treasurer, states Councilor Gano*

Board of Zoning Appeals—Alternate Bill Harris and current members Joy Buck, Lee Badger and Brad Knieriem attended the 12MAR07 meeting finalizing the 201 N. Mary Street Special Exception. The Board will meet on 9APR07 and hold a public hearing for 210 N. Mary Special Exception on 16APR07.

Planning Commission—Due to the weather, no representatives from Berkeley County Library project attended tonight's meeting. Councilor Poisal is to present his concern about satellite receiver placement at the 21MAR07 Planning Commission meeting as this would be addressed by the Zoning Ordinance.

VI. Street Maintenance/Public Works—Mayor Catlett—All Seasons has done more snowplowing with some complaints, as usual, about how what was done and what was not done. Town is to continue with the current grant proposal for safe route to HMS under Transportation Enhancement for next fiscal year.

Ordinance/Trees—Mayor Catlett—Sheriff Reserve Patrol has decreased their hours for the fall, but will be asked to increase hours for the summer at night.

Community Activities/Special Projects—Councilor Gano—Clean Up Day be 21APR07 from 7AM to *2PM* ~~1PM~~ with one extra dumpster from Ernie's Salvage. Letters and door hangers will be distributed to explain need for clean up and allowed trash. For the record, contrary to Recorder Miskovsky's statements, expenditures posted for Heritage Day did not exceed amount in Festival budget.

Economic Development/Business Committee—Mayor Catlett—Sign size and number have been selected for Naylor Hall and directions off Route 9. Mayor Catlett appoints Kristen Nelson, owner of North Mountain Arts, to the committee.

VII. Unfinished Business—Councilor Poisal motions to accept Budget Revision #3 for General Fund, tabled at last meeting, as currently presented and is seconded by Councilor Gano. Budget Revision is accepted unanimously.

VIII. New Business—Levy Budget meeting mandated by State is to be held before 28MAR07, when the budget is due. Council sets this meeting for 7PM on 21MAR. Mayor Catlett asks for council member to be treasurer, as in original charter, but no one present volunteers. Town may advertise the position.

Citizen Concerns—Ms. Perez and Ms. Smith, nursing students from Shepherd University, state they have been observing local government in action, and ask all on council to complete a survey. This is a project in conjunction with the Berkeley County Health Department.

Recorder Miskovsky motions to adjourn, and receives a second from Councilor Gano. Mayor Catlett adjourns meeting at 9:10PM with no objections.

Submitted Recorder Miskovsky

  
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Approved Mayor Catlett

  
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