The above numbers reflect the outcome for the 2005 Election. Special Meeting will be held JUNE 16, 2005 to certify the election.

Town Recorder Ronnie T Good

_____, Mayor

07/06/2005 w/o changes

JUNE 16, 2005 7:30 pm Naylor Library

Special Meeting of the Hedgesville Town Council to Certify the 2005 Election.

No Town. Council certified the election results as written in minutes of JUNE 13, 2005 meeting.

Town Recorder Ronnie T Good

_____

accepted 07/06/2005

w/ Changes

I. Regular Meeting Hedgesville Town Council held in Naylor Hall on 6 JULY 2005. Meeting called to order at 7:30PM by Mayor-elect Mason. Present are Recorder-elect Miskovsky, Council members-elect Young, Catlett, Hengemihle, Treasurer Hite. Guests Lee Badger, Barbara Small, Stan Berman. Gano, Polsal

Magistrate Sandy M. Miller administers the Oath of Office to newly elected officials. Original oaths signed and to be filed in Town and certified copy of each to be filed with Berkeley County Clerk. Certificate of election distributed to all seven newly sworn officials.

Pledge of Allegiance to flag by all present.

II. Minutes from 8 JUNE 2005 meeting read

and amended to show Cheryl Young as guest and to reflect Council member Gano's mention of Ron Good's discussion with Mrs. Meyers of $100 cost of drainage problems from adjacent property. Minutes approved as corrected.
Minutes from 13 JUNE 2005 special canvassing read and approved.
Minutes from 16 JUNE 2005 special meeting to certify election results read and approved.

III. Treasure's report as of 30 JUNE 2005

General account	$312,267.58
Coal severance account	25.00
Revenue B&O Taxes	27,106.98
Expenditures over $500	
Election	$1491.81
Insurance (quarterly)	1541.00
Streets	850.00
Council salary	1530.00

Susan Hite gives Recorder Miskovsky all budget files and checkbooks, and offers her resignation after 17 years. Mayor Mason expresses appreciation for her service.

IV no standing committee reports

V. no special order committee reports

VI. Town Clean Up 9 JULY 2005 flyer prepared by Robin McCants presented by Councilmember Catlett and approved. Time slots filled to monitor dumpster area from 9 AM to 3 PM.

B&O taxes and inspection fees for Hedgesville Hills to be billed. Contact to be made by Mayor Mason.
Animal complaints from Morningstar Drive tabled.
Council member Poisal motions to purchase computer as presented by Mayor Mason from City Hall Account. Council member Young seconds. Council member Hengemihle to investigate package with printer. Motion passes.

VII. Barbara Small, Main Street business owner, presented by Mayor Mason for open Treasurer position. Council member Poisal motions to accept Mrs. Small as new Treasurer. Council member Gano seconds. Bond will be needed. Motion passes.
Special meeting ordered for 20JULY 2005 for new fidelity bonds and insurance issues.
Special meeting ordered for 20JULY2005 for budget review and revision required 31JULY 2005.
Signature cards needed for new officers - mayor, recorder, treasurer - with authority on accounts. Treasurer to make check, mayor or recorder to co-sign. Recorder Miskovsky for accomplish at BB&T in town.
Council member Young to look into capital improvement fund investment possibilit

Region 9 meetings attended by mayor in past: Need Berkeley County Development Authority liason to be appointed to replace Council member Donaldson.
Lee Badger submitted letter of resignation as Zoning administrator but offers to stay on Planning Commission. Current Planning Commission three year terms have all expired. Current members asked to continue to serve until new appointed. Planning Commission can have one member from Council and one from staff. Two new members needed for Board of Zoning Appeals as Brad Kenerium, Joy Buck, Kerry Lamp only current eligible members with Nicolas Hengemihle elected to Council and Marilyn Catlett not able to continue.
Motion by Council member Young that Recorder retrieves and logs mail. Council member Hengemihle seconds.
Post office Box key in possession of Recorder Miskovsky. Need to establish number of keys outstanding.
Comcast franchise material received. Action tabled.
Letters to all members and past officials to be sent requesting all Keys and documents be returned by 3 AUGUST 2005.

Carston Ahrens, husband of Sharon Buck Ahrens, at 102 West Main Street requests that temporary wheelchair ramp 19' long be approved in time for his wife's release on 12 JULY 2005 from hospital after severe auto accident. Council member Poisal moves to approve Workman's Comp supplied ramp under these extraordinary circumstances. Council member Gano seconds. Council member Young and Recorder Miskovsky see need to accomodate emergency. Ramp would extend to the east, side with minimum rise and easiest egress from house, not blocking any other building's entrance. Council members Young and Hengemihle request caution tape and sign to be erected for narrowed sidewalk. Mayor Mason asks that adjoining business be notified by Mr. ahrens. Ramp will be removed by start of school year. Motion passes.

Special meeting ordered for 20 JULY 2005 to define position of Town Secretary/Clerk Councilmember Young motions to have Hedgesville Heritage Days set for second Saturday of October. Council member Hengemihle seconds. Need to verify this is the same weekend as Apple Butter Festival in Berkeley Springs. Councilmember Gano offers to chair

this year. Motion passes. Councilmember Poisal passes on current phone messages to Council member Gano to resolve until secretary/clerk position resolved. Motion to adjorn by Councilmember Gano. Councilmember Hengemihle seconds. Adjourned by unanimous consent at 9:35PM.

Submitted by Recorder Miskovsky

Glen Miskovsky

, Mayor 08/03/2005

Special Meeting Hedgesville Town Council for new position of Town Secretary/Clerk held in Naylor Hall on 20JULY 2005. Meeting called to order at 7:00 PM by Mayor Mason. Present Recorder Miskovsky, Council members Young, Catlett, Hengemihle, Treasurer Small, Consultant Berman. Absent Council members Gano and Poisal. Pledge of allegiance said by all present. Robin McCants presents WV business registration and list of proposed duties. Motion to hire Town Secretary/Clerk for maximum of 20 hours/week with submitted list of duties by Councilmember Young. Second by Councilmember Hengemihle. List of duties discussed and record retention policy to be developed. Motion approved. Adjourned by Unanimous consent at 7:35PM.

Submitted by Recorder Miskovsky

Glen Miskovsky

, Mayor 08/03/2005

Special Meeting Hedgesville Town Council for bonding matters held in Naylor Hall on 20JULY2005. Meeting called to order at 7:35pm by Mayor Mason. Present Recorder Miskovsky, Councilmembers Young, Catlett, Hengemihle and Gano, Treasurer Small, Clerk Mc Cants, Consultant Berman. Absent Council member Poisal. Letter to release surety bond for old officials to be sent to Smith-Nadenbousch. Signature applications for bank accounts filled out by Mayor, Recorder and Treasurer. Motion by Council member Young to continue bond for mayor and treasurer, increase recorder bond, with Smith-Nadenbousch in Martinsburg. Second by Council member Hengemihle. Treasurer Small to be bonded for $50,000. Bond for Recorder Miskovsky increased to $50,000. Bond for Mayor Mason to be $2,000. Motion amended by Council member Gano to include bond for clerk at same amount as mayor. Second by Councilmember Hengemihle. Papers to be back to clerk by 27JULY2005. Motion approved. adjourned by unanimous consent at 7:45 PM

Submitted by Recorder Miskovsky

Jean Miskovsky

Mayor 8/03/20

Special Meeting Hedgesville Town Council for both 2005-2006 budget revisions and 2005-2006 budget review held in Naylor Hall on 20 JULY 2005. Meeting called to order at 7:45PM by Mayor Mason. Present Recorder Miskovsky, Council members Young, Catlett, Hengemihle, Grano, Treasurer Small, Clerk McCants, Consultant Berman. Absent Council member Poisal. Coal severance fund report for quarter ending 30JUNE 2005 was due 15JULY. Report will be accompanied by letter explaining completely new financial team missed deadline. Mayor Mason states this and extension for 31JULY budget revisions acceptable to the state auditors office. All ledger sheets, budget documents and checkbooks handed to Treasurer Small so that she can become familiar with accounts. Treasurer report is due for 3 AUGUST 2005 meeting. Current large budget items and possible new line items discussed. Budget revisions tabled. Adjourned by unanimous consent at 8:22PM

Submitted by Recorder Miskovsky

Glen Miskovsky

Mayor, 08/03/2005