

I. Regular Meeting Hedgesville Town Council was held in Naylor Hall on 6JUN07. Meeting called to order by Mayor Catlett at 7:30PM. Present are Mayor Catlett, Recorder Miskovsky, Councilor Berger, Councilor Donaldson, Councilor Gano, Councilor Poisal, Councilor Young, and EDB Chair Barney. Guests are Lauren Hough (The Journal), Barbara Small, Roy Small and Henry Sadeqhzadeh.

II. Minutes read from 2MAY07 regular meeting. Poisal says he does not remember the statement attributed to him in the minutes about caring if a child was killed. Gano states that she did not hear that statement. Young, Miskovsky and Catlett say they heard it and took it seriously. Berger and Barney say they heard it, but thought it must be in jest. Motion to accept minutes with correction of address of North Mountain Arts to 201 N. Mary made by Young and seconded by Miskovsky. Catlett asks Poisal to resign over this comment, and he declines. Poisal asks to hear the recording, but the digital recording is not available (muffled in the middle). Vote to approve minutes 4-1: Miskovsky, Berger, Gano, Young--Aye; Poisal—Nay; Catlett and Donaldson abstain.

III. Mayor's Report—Town Spring renovation near completion by Innovative Building (new name of S&M) with price of \$4250, below original bid price. Wood may need insect control applied but there is no evidence of termite damage. No letters of interest were received from maintenance worker ad. WVDOH Matt Kitchum says that Route 9 west and Route 901 north crosswalks will be painted by state, and puddle at the Masonic Lodge is on private property. Robin McCants will not be continuing as secretary after 30 June. Mayor asks councilors for volunteers for vacant treasurer position per the charter and receives none. Berger says Potomac Highlands pays salary of semi-retired persons and that may be an option. Jamie Davis, CPA, will be here on 16 June for the QuickBooks installation. Mayor will discuss with the auditor about hiring a combined secretary and treasurer.

IV. Recorder's report—Zoning ordinance has been reprinted to provide more copies. Recent legislation from session that ended in March may require changes in Section 804 of the Zoning Ordinance. Election training in November is mandated every two years for the official running the election, which is the recorder in the Hedgesville ordinance. Mayor will contact other recorders/clerks in the Panhandle. Other legislation requires bidders on projects over \$2500 to have valid WV contractors license, and sealed bid process for projects over \$25,000 is spelled out in law now.

V. Finance Committee -Recorder Miskovsky—Report for April and May: Beginning balance Coal Severance Fund on 2 April \$756.15. Deposit of \$192.79 and expense \$108.13 for signal. Ending balance Coal Severance Fund on 31 May \$840.81. Beginning balance General Fund on 2 April \$292,991.70. Expenses total \$12,320.31 including \$5,559.27 previous year legal fees, \$1,950 CPA fee and audit, \$1,358.30 beautification, \$1,057.50 contract clerical, \$693.25 street lights, \$530.00 snow removal, and \$519.14 supplies. Deposits total \$21,427.23 including \$8,829.55 Wine & Liquor Tax, \$4,307.27 Ad Valorem, \$2,654.41 B&O Tax, \$1,644.30 previous year B&O, \$480 previous year building inspections, \$1,793.77 Comcast cable franchise fee, and \$1,153.24 IRP. Ending balance General Fund on 31 May \$303,101.26. Two bids received for tree removal on Conrad Street \$1200 bids from Pennington and Markeley. Contract awarded to Pennington. Two bids to clean culvert on Potato Hill Street near Conrad one from Superior Construction for \$1200, All Season was \$450/hr up to 8 hours. Contract awarded to Superior Construction.

Board of Zoning Appeals—Agenda for 19 June meeting is setting special exception hearing date for Mountain View Storage at 107 School House Drive.

Planning Commission—QBA annexation and Kilmer annexation approved by County Commission. QBA project has had the re-plat for minor sub-division plan approved and stamped. Planning Commission approved exit from North Mountain Arts near Mary intersection with traffic calming in Spring Street in place. Young motions to accept the recommendation from President Buck in written report to align Historic Preservation zoning district with National Register of Historic Places Hedgesville Historic District, including the Mary Claycomb House on School House Drive, and receives a second from Miskovsky. Motion passes 6-0 with Catlett abstaining.

VI. Street Maintenance/Public Works—Councilor Young—Installation of street & stop signs approved for \$18/hr per man by Duke Edwards, All Season Lawn Care. Phase I paving on south side is done except swale at end of Lebanon needs adjusted. Swale at end of Conrad was added for \$500. Bids to improve Parlor are \$500 by Slonaker for compacted stone and \$800 by All Season for shale and gravel. Gano motions to accept \$800 bid from Duke and Poisal seconds. Donaldson says shale and gravel is preferable. Mayor asks for a compromise between adjacent homeowners. Motion passes 4-1 with Miskovsky voting nay, and Young and Catlett abstain. Estimates will be obtained for gravel on Orphan Street after request from resident Calvin Meyers for street improvement. Drain on Hotel Clifton clogged, others need cleaned, and Donaldson will contact WVDOH and Martinsburg City Manager Mark Baldwin about help.

Letter to council from resident Roxanne Riser states she wants Josiah Street and Lyle speed bumps back. Brenda Braithwaite on Josiah Street also wants them as reported by Young. Poisal states resident have made positive comments about removal of speed bumps to him, but declines to name any. Young states that replacement speed humps, lower and wider than the old speed bumps, on Josiah, Lyle, and Town Spring are \$150 each from Slonaker Paving. Mayor reads a letter from Main Street resident Sharon Ahrens requesting replacement of traffic calming devices on Spring Street and expressing her concern exiting the rear of her property and her daughter's safety with the increased traffic and speeds. Other comments to Mayor are from Mr. Warren, Mr. Stewart, and Mrs. Catlett asking for replaced speed bumps. Donaldson expresses concern about liability unless signs are posted. Common consensus is for the Mayor to get an opinion from Steptoe & Johnson about Town's liability with and without the speed humps. If the legal recommendation is for replacement the Street Committee will be contacted so that Slonaker Paving can do the work during progress of Phase II.

and would not vote without a legal opinion.

Ordinance/Trees—Mayor Catlett—Colonial Nursery will replace tree on Main Street that was inspected last fall. Building Code will have to be updated by April. Municipal Court tabled.

Community Activities/Special Projects—Councilor Gano—Flags hung for Memorial Day with help from Donaldson and Poisal. Park flowers purchased were mowed by unknown person and will be replaced. Catlett states that Allegheny Power called about banners on their poles and will send letter about which seven poles are involved, but no action by Town until then.

Economic Development/Business Committee—Ken Barney—Barney has suggested a possible summer music festival and Gano agrees. Catlett confirms Naylor Hall signs blue background matched to banners and letters to be white outlined with gold paint. Miskovsky motions and Gano seconds that the Town use up to \$200 from Coal Severance Fund to replace/repair structure for club signs damaged by unknown on Route 9 West. Motion passes unanimously.

VII. Unfinished Business—Issue of treasurer was laid on the table.

VIII. New Business—Roy Small questions compressed time frame for compliance and confusing instructions on back of B&O form. Property owners Barbara and Roy Small question accuracy of the zoning map. Property at 107 East Main is location of Small Thing Crafts and the current map shows RL. Gano asks why Miskovsky changed the map on her own. Miskovsky states that the replacement map was to reflect the previous map, uses the assessor's map as the base layer, and was officially adopted by the Council in January in compliance with the requirements of the zoning ordinance. The original business license was issued before she took office. The Planning Commission reviewed the map before being presented to the council for approval. Young states she reviewed the map before her vote to adopt it as the official map. No action taken.

Citizen Concerns—Henry Sadeghzadeh, 303 West Main Street, says work was stopped by building inspector John Dick due to lack of permit for scope of work. His health prevented him from attending the last planning commission meeting.

Fourth of July is on the first Wednesday, so council meeting is moved to Thursday 5 July by common consensus. Poisal motions to adjourn, and receives a second from Young. Mayor Catlett adjourns meeting at 10:20PM with no objections.

Submitted Recorder Miskovsky



Approved Mayor Catlett


