

I. Regular Meeting Hedgesville Town Council held in Naylor Hall on 4JAN06. Meeting called to order by Mayor Mason at 7:30PM. Pledge of allegiance said. Present are Mayor Mason, Recorder Miskovsky, Councilor Catlett, Councilor Gano, Councilor Hengemihle, Councilor Poisal, Councilor Young and Treasurer Small. Guests Marian Swaggert and Robert Hall.

II. Minutes read for 7DEC05 regular meeting read and minutes approved.

III. Mayor's report—Citizen concern at 200 Spring St about snow plowing resolved and other concern about JND equipment needs to be resolved to citizen's satisfaction. Priscilla Street washout resolved by Randy Kinney from WV DOH with application of crusher run. Allegheny Power brought up excise tax ordinance which Council does not see need for at this time. Allegheny recommends updating to new generation of lights and Ordinance/Tree Committee will survey need for additional lights. Three Community Partnership Grants forwarded for Budget Digest. Finance Committee meeting set for 19JAN06 at 7PM for Insurance Review. Charlie Cole to be interviewed on 7JAN06 at Mayor's house in consideration of a part-time police officer. Mayor to contact Stan Berman with regard to planning commission and comprehensive plan issues. Mayor requests each committee prepare 3 yr capital projects list.

Recorder's report—Pendleton Developers outstanding bill spreadsheet passed to Town attorney Michael Smith. All B&O annual tax forms sent out. Charter boundary description text need to be brought in compliance with boundary adjustment of 1982 and annexation of 2004. Councilor Hengemihle to start the process to consolidate all information.

IV. Finance Committee—General Fund beginning balance 1DEC05 \$329,870.09. Deposits are \$8,503.65 including \$1,598.08 B&O Tax and \$6,324.83 Wine & Liquor Tax. Total expenses \$4,756⁰⁵9.08 including \$1,140.00 auditor and \$1,500 Naylor Library transfer. Ending balance as of 31DEC05 \$333,614.66. Coal Severance Fund balance unchanged as of 31DEC05 \$170.58. Budget Control Reports on Revenues and Expenditures as of 31DEC05⁰⁵ given to Councilors for help with budget process.

Board of Zoning Appeals—Two citizens indicated interest, Lee Badger and Richard Dittman, none appointed at this time. Ordinance requires 3 of 5 members have 10-year residency.

Planning Commission—Both Subdivision and Land Development Ordinance and Comprehensive Plan Ordinance will presented for first reading next month if possible. Special exception granted for 202 S. Mary Street.

(2-001) No active construction there, at 107 School House Drive, or new Ark Animal Clinic. Councilor Hengemihle to proceed with purchase of Olympia digital audio recorder and two microphones with estimated total \$1138.

V. Committees—Street Maintenance/Public Works—Councilor Young—Skinner Lane south end graded. Conrad Street west end graded. All Season to add "clean to curb in front of Naylor Hall" to snow removal requirement.

Ordinance/Trees—Councilor Catlett—Sidewalk snow removal ordinance reminder may require letter in the future. Need to revisit having some town businesses being included in Mayor's newsletter and not include in the future.

Community Activities/Special Projects—Councilor Gano—no new activities

VI. Unfinished business—all issues tabled.

VII. New Business—Location pins defining Parlor Street discussed. Mayor requests no parking in Parlor Street from this time forward.

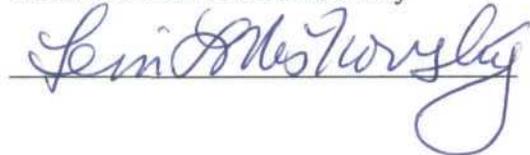
(2-430) Robert Hall presents his plan for building at 102-104 N. Mary. One side would be a restaurant that would include live acoustic music on Friday and Saturday nights and other a bagel shop. He would like to serve beer and wine, which would require repeal of the 1996 ordinance prohibiting such in the Historic District. Concerned was expressed about parking issues. The Council is not inclined at this time to repeal the ordinance.

VIII. Special Orders—Audit Report for FY2001-2002 through FY2004-2005 by Jamie Davis CPA
No material issues are reportable. There are 14 items included as comments and recommendations. They include segregation of duties of treasurer and recorder, consolidation of small amounts into larger reimbursements, expenditure in excess of budget amount without proper budget revision, preparing check dispersal list, requiring two signatures on checks and second approval of invoices, reducing check book balance possibly by buying a CD, shredding old checks on closed accounts, return of salt spreader bracket, capitalization of inventory assets over \$5000 such as Naylor Hall, reviewing BRIM insurance policy compared to commercial policy, numbering B&O forms for bettering tracking, W9 for all vendors and 1099 for required vendors, and review of contractor status of secretary. Most items have already been addressed by current Town policies. He suggested purchasing computer program such as Quick Books Pro.

Mayor instructs Council to survey Town to compile possible nuisance violations, verified by the Mayor and Council as a violation for letters in March. Clean Up Day scheduled for 29APR06.

Mayor Mason adjourns meeting at 9:50PM

Submitted Recorder Miskovsky

A handwritten signature in blue ink, appearing to read "Jim Miskovsky", written over a horizontal line.

Approved Mayor Mason

A handwritten signature in blue ink, appearing to read "Mason", written over a horizontal line.