

I. Regular Meeting Hedgesville Town Council was held in Naylor Hall on 6FEB08. Meeting called to order by Mayor Catlett at 7:30PM. Present are Mayor Catlett, Recorder Miskovsky, Councilor Gano, Councilor Poisal and Councilor Young. Councilor Berger and Councilor Donaldson are absent. Guests are Quinn Daly (The Journal), Carol Crabtree, Lori Kneisly , Pam Coyle and Michael Lorenson.

II. Agenda was amended to add New Business item of A RESOLUTION OF THE COUNCIL OF THE TOWN OF HEDGESVILLE AUTHORIZING PARTICIPATION IN THE EASTERN PANHANDLE HOME CONSORTIUM OF WEST VIRGINIA FOR THE PERIOD OF JULY 1, 2008 TO JUNE 30, 2009. New agenda was adopted by common consent. Minutes read from 9JAN08 regular meeting. Councilor Poisal motions to approve minutes and Young seconds. Minutes approved  unanimously

III. Unfinished Business—Motion to accept second reading of ORDINANCE ESTABLISHING THE RATE OF COMPENSATION FOR OFFICERS EFFECTIVE JULY 2009 reported from Finance Committee was made by Councilor Poisal and seconded by Young. Ordinance is adopted by vote of 2-1 with Gano voting nay. Motion to accept second reading of ORDINANCE DEFINING SPECIAL EXCEPTIONS IN RESIDENTIAL LOW DENSITY DISTRICT FOR NON-RESIDENTIAL USE reported from Planning Commission is made by Councilor Young and seconded by Poisal. Ordinance adopted unanimously. Motion to accept second reading of ORDINANCE DEFINING SPECIAL EXCEPTIONS IN RESIDENTIAL MODERATE DENSITY DISTRICT FOR NON-RESIDENTIAL USE reported from Planning Commission is made by Councilor Young and seconded by Poisal. Ordinance adopted unanimously.

IV. Special Orders—Michael Lorenson, Democratic candidate for the open 23<sup>rd</sup> circuit judge seat, introduces himself.

V. Finance Committee—Treasurer Young—Balance of General Fund as of 31JAN08 is \$264,387.95 with \$13,624.90 deposits and payments of \$13,502.71. Coal Severance Fund balance is now \$341.61. Budget for next fiscal year is has to be turned into the state by March 28. Preliminary figures will be the topic at the Finance Committee meeting the last Wednesday of February.

Board of Zoning Appeals—One additional member is needed. A special exception request is pending from William Boyer.

Planning Commission—One additional member is needed. A public hearing for the Small's rezoning will be held 13FEB at 7:30PM.

VI. Community Activities/Special Projects—Councilor Gano—Pam Coyle, Martinsburg-Berkeley <sup>County</sup> Library, says that demolition of the buildings on the property on Mary Street may be done this month. A Friends of Hedgesville Library 501c3 non-profit committee as been started, and a fundraiser for 19 April is being Planned. Councilor Poisal motions to grant Town permission to this committee to block and use Bodine Street on 19APR08 and receives a second from Gano. Councilor Gano suggests that the Town set Clean Up Day for 12APR08. Motion passes unanimously.

Economic Development/Business Committee—Carol Crabtree and Lori Kneisly from Region 9 are introduced. Ms. Crabtree states that Region 9 is a resource for grant writing, sample ordinances, bid procedures, and is valuable in writing a letter of support for future Town grant proposals.

Street Maintenance/Public Works—Councilor Young— Councilor Young suggests that grates and culverts be cleaned before Town Clean Up Day in April. Resolution to give mayor authority to execute contract for Governor’s Community Participation Grant for downtown sidewalks is made by Councilor Poisal and seconded by Young. Grant expires in June 2008. Motion passes unanimously.

Ordinance/Trees—Councilor Poisal is added to committee for Building Code ordinance update. New state building code has to be adopted by April, and sections can be expanded to cover situations similar to previous nuisance ordinance. Town will contact owner of house that partially burnt next to Presbyterian Church on East Main Street.

VII. Citizen Concerns—none.

VIII. Mayor’s Report—The Mayor submitted review of Town’s Safety Policy and safety questionnaire for BRIM. Thank you notes have been received for all contributions Town made to other entities.

IX. Recorder’s Report—none

X. New Business—Councilor Poisal makes a motion to accept A RESOLUTION OF THE COUNCIL OF THE TOWN OF HEDGESVILLE AUTHORIZING PARTICIPATION IN THE EASTERN PANHANDLE HOME CONSORTIUM OF WEST VIRGINIA FOR THE PERIOD OF JULY 1, 2008 TO JUNE 30, 2009, and receives a second <sup>for</sup> Young. Motion passes unanimously.

The Council had previously decided that this year’s 1099-MISC reports were only needed for payments over \$600. Before the Finance Committee meeting in January bookkeeper Amy Corvin reported IRS instructions for form 1099-MISC require this report for income \$600 or more. At the Finance Committee meeting Mayor Catlett confirmed the accountant for her business uses that threshold. Finance Committee directed the bookkeeper to send out all required 1099’s. Mayor Catlett suggests that the town could reimburse anyone having to amend their tax return due to this change. Councilor Poisal suggests that the council could be paid \$575 from the budget. The recently passed ordinance for compensation can be revised in the future.

Motion to adjourn is made by Councilor Poisal and seconded by Young. Mayor Catlett adjourns meeting at 8:40PM with no objections.

Submitted Recorder Miskovsky



Approved Mayor Catlett

