

I. Regular Meeting Hedgesville Town Council held in Naylor Hall on 6DEC06. Meeting called to order by Mayor Catlett at 7:30PM. Pledge of allegiance said. Present are Mayor Catlett, Recorder Miskovsky, Councilor Gano, Councilor Poisal, Councilor Young, Treasurer Small. Guests are Lauren Hough (The Journal), Mary Kackley (Berkeley County Central Dispatch), Mary Beth Good, Kristen McFalls, and Roger Mitter.

II. Minutes read from 1NOV06 regular meeting. Motion to accept minutes with corrections by Councilor Poisal and seconded by Councilor Young. Motion passes 5-0.

III. Mayor's Report—Judge Wilkes request for briefs in Angus v Hedgesville re: magistrate court enforcement of municipal ordinance was continued until 20DEC06. Mayor suggests using town attorney to change the ordinance rather than continuing to prepare briefs. Attorney Michael Smith thinks that Judge Wilkes will rule against the Town's position. Motion to offer the \$3000 refund in exchange for deed, and removal of lien with no approval of demolition made by Recorder Miskovsky and seconded by Councilor Poisal. Motion amended by Councilor Young to replace "exchange for deed" with "exchange of exterior repair work of like dollar amount" and is seconded by Recorder Miskovsky. Amendment passes 5-0. Amended motion passes 5-0. Colonial Nursery has replaced trees on Main Street. Other trees will be trimmed in the spring. Mayor attended community Thanksgiving dinner on 21NOV06 and announces 14DEC06 luncheon for Hospice of the Panhandle at JRTI.

IV. Recorder's report—First payment has been made in case of Chambers v Hedgesville for unpaid fees and taxes. Discussion about budget commitment and obligation and what is actually in budget revision resolutions. New B&O ordinance was returned by Public Service Commission and forwarded to local public service district.

V. Finance Committee—Treasurer Small—Motion to execute Budget Revision #2 to General Fund to increase Tax Loss and decrease B&O tax revenue, and increase Town Attorney, Contribution to Others (HVFD grant) and Beautification, and decrease Storm Sewer expenditures made by Councilor Young and seconded by Councilor Gano. Resolution passes 5-0. General Fund beginning balance 1NOV06 \$292,908.76. Deposits total \$10,705.15 including \$703.81 Ad Valorem, \$1,296.87 Tax Loss, \$3,132.24 B&O Tax, \$4,570.60 Reimbursement for Beautification and \$754.26 two months interest. Total expenses are \$11,899.02 including \$2,977.25 Attorney, \$677.50 Contract, \$1,381 BRIM, \$694.73 Festivals, and \$867.00 Capital Improvement (Parks) and \$4,570.60 Beautification. Ending balance as of 30NOV06 \$291,714.89. Coal Severance Fund unchanged 30NOV06 \$718.98.

Board of Zoning Appeals—Meeting 13 November did not have a quorum. Board meet on 20NOV06 to organize and set hearing date for Nelson/Izes property at 210 North Mary Street special exception request. The hearing is to be held 20DEC06.

Planning Commission—invoice for inspections on Ark Animal Clinic on School House Drive and 210 North Mary (all paid by building permits holders) and Mt. View Storage on School House Drive (no building permit) was received from John Dick

VI. Street Maintenance/Public Works—Central Dispatch Mary Kackley—Asks that the Town send in new structure locations with description and with distance to nearest road. The 911 system needs a scale map of entire town boundary including all annexations when final. Recorder Miskovsky remarks, and Ms. Kackley confirms, that the original 911 addressing of Hedgesville was done in 2001 using town limits pre-1982 annexation, but that has been already updated in the MSAG map system.

Councilor Young—Three NO PARKING signs, 8 24"STOP signs and 12 street name signs totaling \$1,227.55 are needed. Motion made by Councilor Poisal to purchase and is seconded by Councilor Gano. Contact Mary Kackley about her supplier and price so that the new ones match existing. Motion passes 5-0. Application for the one Transportation Grant passed the first cut with a comment sheet and is due 15JAN07. With no preliminary engineering work done, the Town should pursue the safe sidewalk route to the schools starting the beginning of next fiscal year to be completely prepared for the 15NOV07 pre-application deadline. Motion to send letter to DOH expressing the request of the Common Council for the repainting of crosswalks at the intersection of Mary and Main Street, which is Route 9 and Route 901 intersection, which will be copied to Senator Unger, is made by Councilor Young and seconded by Recorder Miskovsky. Motion passes by 5-0.

Ordinance/Trees—Mayor Catlett—Letters should not be sent now per town attorney's advice. Mayor has made personal contact with some property owners that had previously been listed.

Community Activities/Special Projects—Councilor Gano—Christmas tree and lights are up and are okay due to recent electrical work.

Economic Development/Business Committee—Next meeting 13DEC.

VII. Unfinished Business—Motion to accept second reading of AN ORDINANCE ANNEXING TO THE TOWN OF HEDGESVILLE PART OF AN UNINCORPORATED PARCEL OF REAL PROPERTY CONSISTING OF 6 ACRES, MORE OR LESS, AND IDENTIFIED AS PART OF PARCEL 1 ON BERKELEY COUNTY, WEST VIRGINIA TAX ASSESSOR MAP HC1 made by Recorder Miskovsky and seconded by Councilor Poisal. Motion passes 5-0.

VIII. Citizen Concerns—Roger Mitter dba Knife Shop Plus wants to open at 104 North Mary Street. He is advised the first step is to go to the Planning Commission, and that since the building is in the Historic Preservation District a Special Exception from the Board of Appeals will also be needed.

New Business—Treasurer Small expresses interest in having the EDB Committee meet on a more regular basis and cover a wider range of topics. Recorder Miskovsky explains the procedures of having committee members schedule meetings and overruling the chair by a 2/3 vote. Councilor Poisal expresses concern over placement of satellite dishes and will look into ordinance similar to the one recently passed in Martinsburg.

Appointments for Common Council—Kristen McFalls asks about duties of council members in addition to attending meetings. Council goes into executive session at 9:40PM to discuss persons interested in vacant council positions, as this is an appointment of a public official per WV Code 6-9A-4(2A). There are no objections from any member of the Common Council.

Council returns from executive session at 10:20PM. Letters will be sent out incase not all had been received with the previous house-to-house delivery. Appointments are tabled until January meeting. January meeting is moved from 3JAN07 first Wednesday to 10JAN07 second Wednesday. Councilor Gano motions to adjourn, and receives a second from Councilor Poisal. Mayor Catlett adjourns meeting at 10:23PM with no objections.

Submitted Recorder Miskovsky



Approved Mayor Catlett

